

# Purchase Cards Transactions Report

All payments made between 01-Feb-2025 and 28-Feb-2025

Card Holder	Date	Description	Amount
<b>Director Corporate &amp; Commercial</b>			<b>\$100.00</b>
	14-Feb-2025	Dunnings - Fuel, Dir Corp	100.00
<b>Manager Community Programs</b>			<b>\$1,303.98</b>
	29-Jan-2025	Diesel Fuel - P2110 as per Manager ContractOdometer - 77752	136.77
	04-Feb-2025	Twinkl Ultimate Bundle - Annual Subscription for City of Karratha Libraries	833.68
	24-Feb-2025	Zoom Annual Subscription	253.68
	24-Feb-2025	World Flag to Celebrate Harmony Week	79.85
<b>Manager Community Facilities</b>			<b>\$315.12</b>
	14-Feb-2025	Mindbody - Fitness Class Software WRP	156.64
	27-Feb-2025	Reddy Express - Fuel, P1115	82.13
	14-Jan-2025	Home Hardware - KLP Oval Line Marking Paint	76.35
<b>Chief Financial Officer</b>			<b>\$26.50</b>
	05-Feb-2025	Coles Teambuilding Activities CFO Feb 24	14.50
	05-Feb-2025	KMART - Finance Workshop Supplies	12.00
<b>Executive Assistant Community</b>			<b>\$3,265.69</b>
	31-Jan-2025	ILLION-Business Momentum-Consultancy Engagement & Strategy Development	247.00
	13-Feb-2025	A Touch of Class Florist-Baby Gift-Community Planning Officer	107.00
	21-Feb-2025	IAP2 Australasia-Government Membership	2,750.00
	21-Feb-2025	REC Registry - Clean Energy Regulator -LGC Fees KLP	112.24
	25-Feb-2025	Coles - Farewell Catering, Staff Leaving	49.45
<b>Executive Assistant Corporate &amp; Commercial</b>			<b>\$4,300.67</b>
	03-Feb-2025	Monthly Property Management Subscription	392.44
	05-Feb-2025	AORC Meeting Catering	39.00
	05-Feb-2025	Staff Flights for Conference	854.71
	06-Feb-2025	Staff flights for conference	874.96
	06-Feb-2025	Staff flights for conference	874.96
	11-Feb-2025	Staff housing keys	52.50
	12-Feb-2025	Staff housing supplies	5.00
	14-Feb-2025	Staff flights - Systems analyst	445.01
	19-Feb-2025	Uber - EA Corp & Commercial - Training	32.18
	20-Feb-2025	Accommodation Booking - Training	596.00
	20-Feb-2025	Meal allowance - Training - EA Corp&Commercial	13.40
	20-Feb-2025	Meal allowance - Training - EA Corp&Commercial	19.00
	20-Feb-2025	Uber - EA Corp & Commercial - Training	10.64
	20-Feb-2025	Uber - EA Corp & Commercial - Training	9.87
	21-Feb-2025	Meal allowance - Training - EA Corp&Commercial	6.50
	21-Feb-2025	Meal allowance - Training - EA Corp&Commercial	29.00
	24-Feb-2025	Meal allowance - Training - EA Corp&Commercial	16.50
	24-Feb-2025	Meal allowance - training - EA Corp&Commercial	29.00
<b>Executive Assistant - Mayor &amp; Council</b>			<b>-\$498.85</b>
	30-Jan-2025	Catering - Subway - Business Transformation Lunch & Learn Workshop	62.50
	04-Feb-2025	Council Meeting - Beverages	117.00
	04-Feb-2025	Council Meeting - Beverages	61.61
	10-Feb-2025	QANTAS0812364735989-NSW Credit	-40.92
	10-Feb-2025	QANTAS0812364717403-NSW Credit	-58.73
	14-Feb-2025	QANTAS0812364728587-NSW Credit	-930.00
	14-Feb-2025	QANTAS0812364670893-NSW Credit	-40.92
	14-Feb-2025	QANTAS0812364731505-NSW Credit	-40.92
	14-Feb-2025	QANTAS0812364728586-NSW Credit	-930.00
	17-Feb-2025	A By Adina - Canberra	64.77

18-Feb-2025	Accommodation - AICD PD Course - Councillor	1,000.00
18-Feb-2025	Council Meeting - Beverages	36.76
19-Feb-2025	Novotel - Perth	200.00

<b>Executive Assistant - Strategic Projects &amp; Infrastructure</b>		<b>\$6,012.31</b>
31-Jan-2025	Qantas - Kth-Pth return flights - Manager Airport - Routes Conference 24-27 March	964.20
31-Jan-2025	Subway - Thank catering for Waste team - TC Sean cleanup	166.00
04-Feb-2025	Vectormine - Waste Strategy Community Engagement poster	13.82
06-Feb-2025	BWS Liquor - TC Sean thank you for Asset Maintenance staff	502.00
06-Feb-2025	Woolworths - TC Sean cleanup thank you for Asset Maintenance staff	49.30
07-Feb-2025	Coles Karratha - TC Sean thank you cleanup for Asset Maintenance team	170.00
10-Feb-2025	Informa Markets - Routes Conference March 2025 - Airport Manager	3,759.31
10-Feb-2025	Poolegrave Signs & Engraving - replacement regulatory sign damaged at KRMO change & club room	83.93
11-Feb-2025	Adlam Transport - Insurance for relocation - Manager Waste, Fleet & Depot	253.75
12-Feb-2025	Main Roads WA - Permit application 60291191 Class 1 RAV - Oversize	50.00
<b>Director - Development Services</b>		<b>\$240.95</b>
17-Feb-2025	TC Zelia Response Equipment - 3 x AM Radios and batteries - Split Payment	99.00
17-Feb-2025	TC Zelia Response Equipment - 3 x AM Radios and batteries - Split Payment	99.00
17-Feb-2025	TC Zelia Response Equipment - 3 x AM Radios and batteries - Split Payment	9.95
17-Feb-2025	TC Zelia Response Equipment - 3 x AM Radios and Batteries - Split Payment	33.00
<b>Exec Assistant - Development Services</b>		<b>\$3,947.00</b>
13-Feb-2025	Qantas - Flights, Dir Dev Svcs (Pilbara Country Zone Meeting)	1,326.50
21-Feb-2025	Annual Corporate Membership - Economic Development Australia 2025	2,524.50
27-Feb-2025	Interflora - Flowers - Manager Corporate Services	96.00
<b>Manager Marketing &amp; Communications</b>		<b>\$3,391.57</b>
29-Jan-2025	Nanutarra - Fuel Mgr MarComms	85.80
10-Feb-2025	Snap - Printed A4 books	319.96
11-Feb-2025	Facebook Marketing/Ad Campaign	40.81
11-Feb-2025	Facebook Marketing/Ad campaign	1,088.32
12-Feb-2025	Perth Airport - Parking	26.76
18-Feb-2025	Qantas Flights Karratha to Perth	1,064.80
21-Feb-2025	Campaign Monitor - Monthly subscription	183.70
27-Feb-2025	The Ranges Karratha - Accommodation during Perth visit	537.69
28-Feb-2025	Stadium 26 - Karratha Meal Allowance	43.73
<b>Manager Information Technology</b>		<b>\$3,818.45</b>
30-Jan-2025	Click Up -	41.71
03-Feb-2025	Bitwarden - IT Software	95.87
04-Feb-2025	Jaycar - Sydney	1,251.90
11-Feb-2025	2Co.Com Movavi	89.85
14-Feb-2025	SafetyCulture\iAuditor - IT Software	871.20
17-Feb-2025	ACQUIA - Website hosting - IT Network	750.67
20-Feb-2025	NetRegistry	20.75
24-Feb-2025	Lightspeed\Kounta - REAP POS - IT Software	696.50
<b>P&amp;C - Training &amp; Development Officer</b>		<b>\$3,497.72</b>
04-Feb-2025	ATI Mirage Training	1,277.10
05-Feb-2025	SEC*EHA WA-ELLENBROOK	1,250.00
05-Feb-2025	Hotel at Booking.com-Sydney	412.00
07-Feb-2025	Hotel at Booking.com-Sydney	417.00
14-Feb-2025	Booking.com Hotel-Sydney	-670.00
26-Feb-2025	APR*partyrama-Reynella	256.47
26-Feb-2025	CHOCABLOCK CHOCOLATES-MOORABBIN	99.95
27-Feb-2025	CHOCABLOCK CHOCOLATES-MOORABBIN	50.00
27-Feb-2025	WOOLWORTHS 4611-KARRATHA	16.75
28-Feb-2025	CONFECTIONERY WORLD-CAPALABA	388.45

<b>Director Strategic Projects &amp; Infrastructure</b>		<b>\$532.39</b>
07-Feb-2025	Sentinel Bar & Grill Perth - Director meeting lunch with Development WA 7 February 2025	47.78
10-Feb-2025	Uber - Incorrectly charged to corporate card, refunded and charged to personal	-13.19
10-Feb-2025	Uber - Incorrectly charged to corporate card, refunded and charged to personal	13.19
10-Feb-2025	Swan Taxis - Live Payments - Taxi from Airport to Development WA meeting - Director P&I 7 Feb 2025	52.61
21-Feb-2025	Main Roads WA - Heavy Vehicle Permit Renewal 6018077	432.00
<b>Exec Assistant to CEO</b>		<b>\$2,178.72</b>
31-Jan-2025	Pilbara Bakehouse, Catering Executive Leadership Team Workshop	75.00
03-Feb-2025	Pilbara Bakehouse, Catering Executive Leadership Team Workshop	37.00
13-Feb-2025	A BY Adina - Canberra	670.85
21-Feb-2025	Home Hardware Karratha	83.61
24-Feb-2025	Novotel - MurraySt, Perth	206.86
26-Feb-2025	QANTAS - Flights	1,034.60
27-Feb-2025	COLES Karratha	38.80
28-Feb-2025	WA News - Monthly Subscription	32.00
<b>CEO</b>		<b>\$3,832.82</b>
29-Jan-2025	SQ *REDBRICK COFFEE --Canberra	67.82
11-Feb-2025	ACT CABS 0261030882-FYSHWICK	37.50
11-Feb-2025	SQ *REDBRICK COFFEE --Canberra	33.34
12-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	38.50
12-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	11.63
12-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	17.26
12-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	670.85
12-Feb-2025	A BY ADINA CANBERRA-CANBERRA	19.50
13-Feb-2025	DEPT. OF PARLIAMENTA-CANBERRA	17.01
13-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	32.00
13-Feb-2025	SQ *REDBRICK COFFEE --Canberra	36.63
14-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	23.47
14-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	1,083.32
14-Feb-2025	QANTAS0812366152211-NSW	1,083.32
17-Feb-2025	QANTAS0812366152210-NSW	122.12
17-Feb-2025	WATER CORPORATION WA-BALCATT	66.29
19-Feb-2025	A BY ADINA CANBERRA-CANBERRA	19.11
19-Feb-2025	Live Payments-Barangaroo	36.11
21-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	24.07
21-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	28.42
21-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	47.55
24-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	35.79
26-Feb-2025	UBER *TRIP HELP.UBER.C-14518236738	281.21
<b>TOTAL TRANSACTIONS</b>		<b>\$36,265.04</b>